

**KERALA UNIVERSITY OF HEALTH SCIENCES**

**THRISSUR 680 596**

**8<sup>th</sup> MEETING OF THE BOARD OF EXAMINATIONS**

**DATE & TIME: 30-07- 2015, 02.00 PM.**

**Venue: Conference Hall, KUHS**

**MINUTES**

**Minutes of the 8<sup>th</sup> meeting of the Board of Examinations held at the chamber of Hon Vice Chancellor at 2 pm on 30.07.2015**

**Members Present :- The following members of the Board of Examinations were present in the meeting:-**

1. Dr. M.K.C Nair,  
Vice Chancellor & Chairperson  
Kerala University of Health Sciences, Thrissur-680596.
2. Dr. A. Nalinakshan  
Pro Vice Chancellor  
Kerala University of Health Sciences, Thrissur-680596
3. Dr .C.K. Krishnan Nair, Dean , Faculty of Ayurveda  
Professor  
Govt. Ayurveda College, Tripunithura.
4. Dr. Thomas Manjooran , Dean, Faculty of Dentistry  
Professor of Paedodontics  
PSM College of Dental Sciences, Akkikavu, Thrissur.
5. Dr. K. Mohanan, Dean, Faculty of Medicine  
Professor and HOD of Radiodiagnosis  
Govt. Medical College, Thrissur
6. Dr. Sunil Raj P, Dean, Faculty of Homoeopathy  
Professor and HOD of Homoeopathic Pharmacy  
Govt. Homoeopathic Medical College, Kozhikode.
7. Dr. S. Kuppuswamy, Dean, Faculty of Pharmacy  
Professor and HOD ,  
Nirmala College of Pharmacy, Muvattupuzha

8. Dr. Valsamma Joseph, Dean, Faculty of Nursing  
Principal and Professor  
Govt. College of Nursing, Kottayam.
9. Dr. S. Sankar, Dean, Faculty of Allied Health Sciences  
Professor of Pathology  
Govt. Medical College, Thiruvananthapuram.
10. Prof. Selliamma Kuruvila,  
Professor,  
Govt College of Nursing,  
Alappuzha-688005.
11. Dr. P.V. Narayanan,  
Principal,  
Govt. Medical College,  
Kozhikode-673 008.
12. Mr. Renjish. C,  
Asst. Professor,  
College of Pharmaceutical Sciences,  
Govt. T.D Medical College, Alappuzha-688 005.
13. Dr. Sudhir P.K,  
Controller of Examinations  
Kerala University of Health Sciences, Thrissur

The meeting commenced at 2.10 pm with Hon Vice Chancellor, Dr. M K C Nair on chair.

The chairperson of the meeting welcomed everyone to the meeting. The members, then introduced themselves to the meeting.

The Vice Chancellor, at the outset, called up on the Board of Examinations to stick on to the provisions of law/ rules and at the same time to take pro student/ lenient views if possible. This approach should be issue- based and not person – based.

The meeting then moved to the agenda.

**Agenda 8.1 Approval of minutes of the seventh BoE, held on 07.04.2015.**

The Minutes of the 7<sup>th</sup> meeting of the BoE held on 07.04.2015 was approved by the meeting without any change.

### **Agenda 8.2: Action taken report of the seventh BoE.**

Dr P K Sudhir, the Controller of Examinations presented the action Taken report based on the 7<sup>th</sup> meeting of the BoE. During the Course of this, there were discussions on some points in the action taken report. But since those were in the agenda itself, the discussions and conclusions are noted against the concerned agenda.

After the **action taken report** having been presented, there was a discussion on the setting up of **Regional Centralised Valuation Camps**. The Controller of Examinations explained that in the work related to data entry, result processing etc, system error may occur if experienced staff is not there. In order to avoid this, a team of Kerala University Health Sciences must be there at the centralised valuation camps. The Vice Chancellor asked the Controller of Examinations to inspect Govt. Medical College, Calicut himself to assess the requirements and the facilities available there and afterwards, Govt. Medical College, Thiruvananthapuram. Dr C.K Krishnan Nair suggested that a team from the regional valuation centres at Calicut or Thiruvananthapuram may come to KUHS and study the work. Hands on experience may be given to that team so that they can independently manage the work. This suggestion was not accepted by the meeting. Dr P.V Narayanan, Principal, Govt. Medical College, Calicut also suggested that the Controller of Examinations may inspect the hall, infra structure etc.

### **Agenda 8.3: .Approval of the changes in the tentative theory examination calender already approved and published.**

The Deans of various faculties suggested that some changes in the tentative dates of Examinations would be required for various reasons. The Deans were directed to submit the changes proposed within a period of one week. Dr. Sunilraj, Dean, Faculty of Homoeopathy, wanted to change the date of examination of Final Year BHMS (S) exam from 01.09.2015 to 08.09.2015. This was approved by the meeting.

It was decided in the meeting that the modified **Examination Calendar** would be published in the website in the next week after the dates given for Deans of faculties concerned is over. It was decided in the meeting that there would not be any more changes in the examination calendar.

#### **Agenda 8.4 Co-opting One Evaluation Expert to the BoE**

The meeting discussed the issue in detail. It was deliberated to co opt Prof (Dr) K P Jayarajan, Controller of Examinations, **Yenepoya Medical University**, Mangalore (Former Controller of Examination of Kannur University, Kerala) to the Board of Examinations as a member in accordance with Section 26 (3) (vii) of Kerala University of Health Sciences, Act, 2010.

Prof (Dr) K P Jayarajan, Controller of Examinations, **Yenepoya Medical University**, Mangalore (Former Controller of Examination of Kannur University, Kerala) was **co-opted as the evaluation expert to the Board of Examinations.**

#### **Agenda 8.5: Reconstitution of the Malpractices and Lapses Enquiry Committee**

The committee observed that the tenure of the existing M&LEC is completed and it is to be reconstituted. It was discussed in detail and the meeting assessed that the committee has been discharging a very important responsibility in disposing the cases of suspected malpractices and lapses.

It was decided that Dr S. Sankar (Dean, Faculty of Allied Health Sciences) would be the Chairman of the M&LEC with the following Members:-

1. Dr E. Anuradha Sunil Jagan , Prinicpal, Royal Dental College, Chalissery, Palakkad.
2. Dr Rajee Raghunath, Principal, Amala College of Nursing, Thrissur.
3. Adv D V Narayanan, Legal Expert, Calicut ( Deepa Sadan, Vrindavan Colony, Chevayur, Kozhikode.
3. Dr P K Sudhir, Controller of Examinations, Kerala University of Health Sciences.

#### **Agenda 8.6: Specifying the period, powers and functions of Malpractices and Lapses Enquiry Committee :-**

After discussion, it was decided that period of M&LEC would be 4 years from the date of order of reconstitution of **Malpractices and Lapses Enquiry Committee**. This is in line with the term of the Board of Examinations which is 4 years at present. Regarding the other issues with respect to M&LEC, the Controller of Examinations reported that at present the concerned students/parents/invigilators/other members of faculty involved in the allegations are summoned before the committee for hearing. More than 50 of such sittings have been completed and handled many allegations. No major penalties have been imposed so far.

After detailed discussion, it was decided in the meeting that the functions, responsibilities and powers of the Malpractices and Lapses Enquiry Committee may be brought before the next Board of Examinations for discussion and approval. **The period of the committee would be four years from the date of order of reconstitution.**

#### **Agenda 8. 7:- Awarding of Grace marks to both Theory and Practicals**

The vice Chancellor reported that this was discussed in the Academic Council Meeting. The Relevant National Council Regulations are to be strictly adhered to. Therefore, the decision of Academic Council only need be accepted and implemented. We will examine, cases only if the council regulations are silent in any one or more points. In such cases, the University will frame provisions. It was decided accordingly.

The meeting resolved to keep on giving grace of 5 marks for University Theory/Practical/University Practical/University Viva /Internal Theory/ Internal Practical /Internal viva of one subject in Theory or Practical or both as per the discretion of the Pass Board. (Because, as per the regulations, it is written as the “the Pass Board may give ....” so as to make a minimum for getting the whole pass).

**This does not apply to PG/ Super Speciality or in the case of UG course also for reaching a range of first class etc. It was specially noted that all these will be subject to the relevant council regulations.**

#### **Agenda 8.8: Request for permission to keep scribe for theory examinations :-**

The meeting discussed the requests from differently –abled candidates for engaging a Scribe for University Theory Examinations. The meeting discussed the technical nature of the examinations.

**It was resolved not to permit scribe as a general policy after discussing the pros and cons and on the ground that examinations in Health Sciences are of professional nature and competency expected from the examiners.**

**Important Points brought to Note:-**

The BoE noted the special points brought to its notice and made no comments or adverse remarks on the points brought before it.

**Additional Agenda:8.9(1-5)**

**8.9 (1).-Ratification:-** Granting of extra time of one hour for writing the Medical PG (MD Physiology) examination to Shilpa S., Kannur Medical College, Anjarakandy, on account of Retinitis pigmentosa of both eyes.

The Board of Examinations ratified the act of granting extra time of one hour to Shilpa S., Kannur Medical College, Anjarakandy, for Medical PG theory examinations.

**8.9(2). Preponing of second MBBS examination** from 22.09.2015 to 02.09.2015.

**The Board of Examinations ratified the act of preponing of second MBBS examination from 22.09.2015 to 02.09.2015.**

**8.9(3). Request for the postponement of 3<sup>rd</sup> MBBS part II supplementary examination** scheduled to be conducted from 21.09.2015, for two weeks, by class representative of KMCT Medical College.

**The Board of Examinations approved the request to postpone the 3<sup>rd</sup> MBBS part II supplementary examination as requested.**

**8.9(4). Postponement of First Prof BAMS Degree (Reg & Supple) Examination (New Scheme):** The exam scheduled for 16.09.2015 is postponed to 25.09.2015.

**The Board of Examinations ratified the act of postponement of First Prof BAMS Degree (Reg & Supple) Examination (New Scheme) from 16.09.2015 to 25.09.2015.**

**8.9 (5). Ratification of change of Theory Examination Dates:-**

The dates of following examinations have been changed and examinations were conducted on the dates detailed below.

<b>Sl. No.</b>	<b>Name of Examinations</b>	<b>Tentative dates</b>	<b>Date of Examination</b>
1.	MBBS Third Part II (Reg)	23.03.2015	06.04.2015
2.	MBBS Third Part I (reg)	11.02.2015	24.02.2015
3.	MBBS – First – Supple.	02.02.2015	18.02.2015
4.	BHMS - Final – Reg/Supple.	23.03.2015	20.04.2015
5.	B.Sc. Nsg. – Fourth – Reg.	20.08.2014	23.09.2014
6.	B.Sc. Nsg. – Fourth – Supple.	02.03.2015	12.06.2015
7.	B.Sc. Nsg. – Third – Reg.	23.09.2014	07.10.2014
8.	B.Sc. Nsg. – Third – Supple.	08.04.2015	10.06.2015
9.	B.Sc. Nsg. – Second. Supple.	23.04.2015	29.06.2015
10.	B.Sc. Nsg. – First – Reg.	22.09.2014	21.10.2014
11.	B.Sc. Nsg. – First – Supple.	21.04.2015	08.07.2015
12.	Pharm. D – Third - Supple.	02.03.2015	03.03.2015
13.	Pharm. D – Fourth - Supple.	23.02.2015	24.02.2015

14.	Pharm. D – Second -Supple.	09.02.2015	10.02.2015
15.	B.Pharm – Final - Reg	20.08.2014	18.09.2014
16.	B.Pharm– Final – Supple.	03.02.2015	20.02.2015
17.	B.Pharm – First – Supple.	03.02.2015	17.03.2015
18.	B.Pharm – Third – Supple.	03.03.2015	13.03.2015
19.	B.Sc. MLT – Fourth – Supple.	25.02.2015	10.04.2015
20.	B.Sc. MLT – Third – Supple.	11.02.2015	01.04.2015
21.	MHA – First – Supple.	03.02.2015	10.02.2015
22.	B.Sc. MLT – First – Supple.	09.03.2015	07.04.2015
23.	B.Sc. Opto – First – Supple.	17.04.2015	01.06.2015
24.	B.Sc. Opto – Second – Supple.	08.04.2015	15.06.2015
25.	MHA – Second – Supple.	03.02.2015	09.02.2015
26.	B.Sc. MLT –Second – Reg.	08.10.2014	20.10.2014
27.	B.Sc. MLT –Second – Suppl.e.	20.03.2015	05.05.2015
28.	B.Sc. Opto – Third – Reg.	22.10.2014	24.10.2014
29.	BPT – First -Supple.	02.03.2015	07.04.2015

30.	BPT –Second - Supple.	18.03.2015	04.05.2015
31.	BPT –Fourth - Supple.	17.03.2015	06.04.2015
32.	B.Sc. Perfusion Technology – First - Supple.	08.04.2015	26.02.2015
33.	B.Sc. Perfusion Technology – Second – Supple.	09.04.2015	26.02.2015
34.	BCVT – Second– Supple.	<b>Not conducted, because there was no candidate</b>	

**The Board of Examinations ratified the act of Controller of Examinations in conducting the theory examinations in the changed dates as detailed above.**

### **Additional Agenda 8.10 (1-2)**

#### **Agenda 8.10 ( 1):- Shortage of Eligible Examiners-Reg**

The Board of Examiners discussed at length all the details of this issue. The Controller of Examinations reported that in some colleges, the issue has been noticed consistently. This is posing a very serious problem in the conduct of examinations. Importing examiners from other Colleges also is a bad practice. Shifting of students to other colleges would pose problems if there are so many students appearing for examinations. Since the discussion reached to the extent of affiliation, the Vice Chancellor asked not to mix the issue with affiliation. The Vice Chancellor asked how to solve the issue. The Controller of Examinations stated that in the case of Medical streams, for UG Courses 2 internal examiners are required for conducting practical Exams. At least one internal examiner is a must.

The Vice Chancellor wanted the committee to suggest a remedy. He was of the opinion that levying a fine would not be a solution as the colleges would be simply happy to remit the fee.

Dr. Valsamma Joseph, Dean -Faculty of Nursing stated that their Exam could be conducted towards the last of the Schedule. Dr Kuppuswamy, Dean-

Faculty of Pharmacy opined that the students in such colleges could be sent to other colleges. Dr C K Krishnan Nair, Dean-Faculty of Ayurveda also was of this opinion. The Vice Chancellor enquired as to by what time usually the issue come to our notice. The Controller of Examinations stated that we notify the examinations before 45 days from the date of first theory examinations. We can seek the details at the time registration. But even then we face the shortage of examiners at the time of practical examinations and theory evaluations. The meeting had a vast discussion. The Vice Chancellor stated that there should not be any let up. Some have to suffer. We need not allot centre for colleges, where there is lack of examiners. The decision should not be too much hurting also. The policy of the University should be **not to conduct the examinations in such centres**. The Controller of Examinations raised the point of issuing Admit Cards to the students as the shortage of training in such colleges is evident. He suggested the following actions:-

- Not to conduct the practical examinations in such Colleges
- Permitting the students to appear for examinations in nearest centre
- Withholding the result of examinations.
- Imposing a Fine to the Colleges/Examination Centres.

The BoE found practical difficulties in all the above points. Therefore, the meeting resolved to accept the following decision and this suggestion came from Dr K Mohanan, Dean-Faculty of Medicine:-

Hereinafter, if in a particular College/Examination Centre, the issue of shortage of required number of Internal Examiners is found , in the first instance an exemption may be granted after levying a fee for exemption as follows:-

- Medical Stream (Medical, Dental and Ayush) – RS,1,00,000/ (Rupees One Lakh only) per paper.
- In other cases – Rs. 50,000/- (Rupees Fifty Thousand only) per paper.

This decision will not be having any retrospective effect or this decision comes in force only for the examinations to be conducted herein after.

If such shortage is found repeated for the second time also, the status of the College as Theory Examination Centre will be cancelled. The Vice Chancellor asked to inform the decision to all affiliated colleges of Kerala University of Health Sciences in advance. Dr. C.K Krishnan Nair suggested to publish the penal actions etc in the media also.

**Agenda8.10(2): Permission to attend Theory Examinations for candidates suffering from contagious/infectious diseases:**

It was recommended to permit a student reportedly suffering from contagious disease if the Principal and Head of the Department recommend so. It should be done on a separate hall and with a video camera covering, at the cost of student to whom permission has been granted.

**The BoE approved to permit the candidate suffering from contagious/infectious diseases after proper recommendations by the Principal and Head of the Department provided that the full procedures of theory examinations are video recorded ,at the cost of the candidate concerned.**

Other items with the permission of the Chairman: The meeting resolved the following:-

- a) All candidates have to apply either in person or in absentia and to get prior permission to abstain from participating in the Convocation Ceremony.
- b) Uploading of Practical Marks: A question has been raised by the Controller of Examinations about the uploading of Practical/internal marks by the Head of the Departments. They upload 5.25 etc This has to be rounded off to 5 (or 6 which is irregular).

Therefore, It was decided to direct the affiliated colleges to upload marks not in fractions. They have to upload only the whole numbers rounded to the next higher/lower digit. Decimals/fractions will not be accepted by the System herein after. **Further it was decided to round off to the next higher whole number by KUHS itself, those marks which have already been uploaded before the date of BoE, ie 30.07.2015.**

- a) Mercy chance for Nursing students was requested and Dr Valsamma Joseph, Dean-Faculty of Nursing reported that mercy chances were given by MG University. The Vice Chancellor opined that mercy chance can be given. But no Grace Marks can be given to make whole pass. But all these shall be subject to the relevant Council regulations in force.

Decision :- Mercy chance may be given and may be permitted to appear for examination on the condition that the council registration would be in accordance with the rules in force of the respective statutory council.

b Dr Thomas Manjooran suggested that Grace marks of 5 may be given to MDS students as this is seen in the web site (though as per old regulations) .This proposal was rejected by the Board. Such matters shall be removed from the University website.

**Concluded by 4.05 pm with a vote of thanks to the Chair**

Sd/-  
Dr. P.K Sudhir,  
Controller of Examinations.  
Ex-Officio Secretary

Sd/-  
Dr M.K.C Nair,  
Vice Chancellor.  
Chairperson