



KERALA UNIVERSITY OF HEALTH SCIENCES

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ANNEXURE

REVISED RATES OF REMUNERATION FOR VARIOUS EXAM RELATED DUTIES, TRAVELLING ALLOWANCE AND HALT ALLOWANCE

ITEM OF WORK	RATE(IN RUPEES)
1.QUESTION PAPER SETTING	
FOR UG COURSES	
Less than 3 hours	440
3 Hours and above	770
FOR PG AND PG DIPLOMA EXAMINATIONS	
Less than 3 hours	830
3 Hours and above	1100
FOR SUPER SPECIALTY COURSE/M.PHIL/Ph.D.	
Question paper setting	1320
Question paper setting of Multiple Choice Questions(MCQ)	50(per MCQ)
2. QP MODERATOR/SCRUTINY	
Proof Reading /Scrutiny	140
Proof Reading /Scrutiny of Multiple Choice Questions(MCQ)	50 (per MCQ)
3.REMUNERATION FOR PREPARING THEORY EVALUATION GUIDELINES	





2 hours and above (UG&PG)	550
Less than 2 hours (UG&PG)	330
4.THEORY EXAMINATION	
<i>Remuneration for preliminary arrangements</i>	
Administrative Officer/Office Superintendent	220
Clerk	150
Office Attendant	110
IT personnel/skilled staff	220
<i>Remuneration for conduct of Examination (Per Session)</i>	
Chief Superintendent	550
Additional Chief Superintendent	440
Deputy Chief Superintendent	440
Assistant Superintendent/Invigilator	280
<i>Remuneration for the conduct of examination (per day)</i>	
Other staff	560
	Office Superintendent/clerk - 170 IT Staff-170 Office Attendant -110x2=220
No. of candidates>100 Other staff	780 Superintendent/clerk-220 IT Staff-220 Office Attendant -170x2=340
Assessor/Inspector/EVO	830
IVO	500
Squad Chief and members	1380



Nodal officer at Nodal centres per day	550
Subject Expert at Nodal centres per day	440
Remuneration to other staff when at Nodal centre where there is no theory examination	400 office Superintendent/clerk – Rs.150X1 =150/-, IT Staff- Rs.150X1= 150/-, Office Attendant-Rs.100 X1=100/-
Contingency Expenditure	
Postage charges on production of original bills	Actual Amount
Stationery and other exam incidental expenses against submission of original cash bills	Rs.6/- per candidate/subject/day
Min. contingency charges/subject/day	330
5. PRACTICAL EXAMINATION	
Remuneration for Exam duty(UG,PG/Diploma, and super specialty)	
University Practical Convenor/subject or Exam	
UG Practical Convenor	2200
PG Practical Convenor	2750
Laboratory/Technical Assist-one/subject/day	170
Nurse- one/subject/day	170
Remuneration to other staff/day	560 (Office Attendant-2x140=280 sweeper/cleaner/attender- 2x140=280)
Clerical allowance/day	220
A. UG Practical Examination	



Remuneration to External and Internal Examiner for conducting UG practical examination (rate per candidate)	
Centre Chairman per subject/day (subject to a Maximum of Rs.1320/-per day)	330
Expert Assistant – per subject/day – one Assistant(for MBBS examination-Two Assistants per subject/day)	280
Practical	50
Viva voce	40
Viva voce only(in the case where there is no practical)or practical only(in the case where there is no viva voce)	60
Project evaluation-per project	110
Project evaluation (B Pharm 8 th semester)	100+70/student(40 for evaluation presentation+30 for viva)
Minimum Remuneration -per examiner/ subject/day-(for internal & external)	830
Contingency Expenditure	



Postage charges on production of original bills	Actual Amount
Stationery and other exam incidental expenses against submission of original cash bills (Hospitality/Refreshment Charges will not be admitted)	Rs.30/- per candidate/per subject/day
Minimum contingency charges per subject/day (excluding postal charges)	280
Maximum contingency charges per subject/day (excluding postal charges)	1100
(B) PG/Diploma-Practical Examination	
Remuneration to External and Internal Examiner for conducting PG practical examination (rate per candidate)	
Centre Chairperson per subject/day (Subject to a maximum of Rs.1650/-for the entire examination.)	550
Expert Assistant -per subject/day - One Assistant(for the conduct of Medical PG Degree/Diploma Examination-Two assistants per subject/day)	280
Practical	170



Viva voce	170
Dissertation/Thesis valuation – for all streams(per candidate/examiner)	660
Clerkship Evaluation-Pharm D practical (per candidate/examiner)	170
Project Evaluation-Pharm D practical per candidate/examiner)	170
Minimum Remuneration-per examiner /subject/day-(for internal & external)	1100
Maximum Remuneration-per Examiner/ day-(for internal & external)	4400
Upper limit of remuneration to Examiners for Pharm D , Pharm D (PB) and M Pharm practical examinations per day (When the no. of candidates are more than 20, the examination shall be extended to the second day only when there are more than five candidates over and above 20 candidates)	6600
Contingency Expenditure	
Postage charges as on production of original bills	Actual Amount
Stationery and other exam incidental expenses against submission of original cash bills (Hospitality/Refreshment Charges will not be admitted)	Rs.50/-per candidate/subject/day
Minimum contingency charges per subject/day (excluding postal charges)	280



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Maximum contingency charges per subject/day (excluding postal charges)	1100
External Examiners deployed from outside state for the conduct of PG/Diploma practical Examinations(of all system of medicine)shall be entitled to accommodation in budget hotels near examination centres with tariff not exceeding Rs.2400/ per day ,on production of original cash bills. In addition to the accommodation charges, one third of halt allowance per day(Rs.400/-now)shall be paid.	
(C) SUPER SPECIALTY –Practical Examination/PhD Examination	
Remuneration to external and internal examiners for conducting super specialty practical examination (rate per candidate)	
Centre Chairman per subject for the entire examination (subject to a maximum of Rs.2200/- for the entire examination.)	1100
Expert Assistant (per subject/day-two Assistants)	550
Practical	280
Viva voce	280
Minimum Remuneration-per examiner/day- (for internal & external)	1380
Contingency Expenditure	
Postage charges on production of original bills	Actual Amount



Stationery and other exam incidental expenses against submission of original cash bills (Hospitality/Refreshment Charges will not be admitted)	Rs.50/-per candidate/subject/day
Minimum contingency charges per subject/day (excluding postal charges)	280
Maximum contingency charges per subject/day (excluding postal charges)	1100
External Examiners deployed from outside state for the conduct of Medical Super Specialty practical Examinations (of all system of medicine) shall be entitled to accommodation in budget hotels near examination centers with tariff not exceeding Rs.2400/ per day ,on production of original cash bills. In addition to the accommodation charges, one third of halt allowance per day(Rs.400/-now) shall be paid.	
6. EVALUATION OF ANSWER SCRIPTS	
Remuneration to theory valuation Chairperson at practical examination centers	1650
Theory Paper Valuation-UG Examination (per book in hours)	
3 hours and above	60
Less than 3 hours	50
(Subject to a minimum-Rs.550/- per evaluator)	
Theory Paper Valuation-PG Examination (per book in hours)	
3 hours and above	170



Less than 3 hours	140
(subject to a minimum Rs.1100/evaluator)	
Theory Paper Evaluation-Medical Super Specialty Examination	
Evaluation of theory answer book of super specialty examination per book.	330
Subject to a minimum of Rs.1100/- per evaluator)	
Remuneration to Protocol / Methodology approval committee member for one presentation	Rs.500/- for each member
PhD Thesis valuation (to each thesis Adjudicator)	3000
Remuneration to an Adjudicator who is present during Open Defence / Viva Voce	Rs. 5000/- & TA/DA
M.Phil thesis valuation	Rs.600/- per candidate per subject (subject to a minimum of Rs.3000/-)
7. REMUNERATION AT CENTRALIZED EVALUATION CAMP	
Chairperson at CV Camp (per day)	
UG-Theory Paper valuation	
Chairperson at CV camp	Rs.4/ per valuation +770/-per day
PG-Theory Paper valuation	
If no. of evaluators under a Chair person is above 10	3300
If no. of evaluators under a Chairperson is 10 or less	2200



Theory valuation Co-ordinator at CV Camp (per day)	2000
No of Co-ordinators to be appointed a. Upto 1000 scripts-One b. 1001 to 2500 scripts-Two 2501 to 5000 scripts-Three	
Special Camp Allowance to evaluators attending Centralized Valuation Camp duty (per day)	440
Room Rent admissible to evaluators against original hotel bill per day. (If University is providing lodging facility 1/3 halt allowance will be deducted)	550
Clerical Assistants/Data Entry Operator per script	740/Day
No of Clerical Assistant /Data Entry Operator Up to 500 books-One For every 500 books- Additional One	
Office Attendant per answer script (minimum of Rs.220/Day)	Rs.1/-
Cleaning staff at Zonal valuation Centers	150
Data Entry Operator	740/day
Coordinators of CV camp	2000/Day
Camp Officer (Special Camp allowance outside the University Head Quarters-per day)	400
In addition to the special camp allowance, Camp Officers and other officers appointed for camp duty outside the University Head Quarters are eligible for accommodation at the following rates. i. Officer(SO and above)-Rs.1000 per day Assistant,DEO&Others-Rs.750/-per day	
Contingency expenditure at Evaluation centre/camp	



Stationery and hospitality charges	Rs.5/Book
8. REMUNERATION AT REMOTE DIGITAL EVALUATION CENTRES	
Remuneration to Chairperson / Chairperson – cum-evaluator at RDEC	
UG Theory Paper Evaluation	
Remuneration to Chairperson /Chairperson –cum-evaluator at RDEC	No. of evaluations x Rs. 5/- (subject to a minimum of Rs.1000 /-per camp) over and above the remuneration as evaluator
PG Degree/PG Diploma Theory Paper Evaluation (2 valuations)	
Remuneration to Chairperson /Chairperson –cum-evaluator at RDEC	No. of evaluations x Rs.5/- (subject to a minimum of Rs.1000 /-per camp) over and above the remuneration as evaluator
PG Degree/PG Diploma Theory Paper Evaluation (4 valuations)	
Remuneration to Chairperson /Chairperson –cum-evaluator at RDEC /Practical Centres	Rs.1500/- per camp over and above the remuneration as evaluator
Medical Super specialty/PhD/MPhill - Theory Paper Evaluation	
Remuneration to Chairperson /Chairperson –cum-evaluator at RDEC / Practical Centres	Rs.1500/- per camp over and above the remuneration as evaluator
Remuneration to Evaluators at RDEC/Practical Centres	
UG Theory Paper Evaluation (2 evaluations)	
52 Page answer book	Rs.60 per book
32 Page answer book	Rs.50 per book
(Minimum remuneration of Rs.500/- per evaluator will be applicable to Digital Evaluations at University Centres.)	

For Digital Evaluations at University Centres, all Allowances except Special Camp Allowance will continue as per rates fixed for Camp Evaluations.

PG Degree/PG Diploma Theory Paper Evaluation (2 evaluations)

52 Page answer book	Rs.170 per book
32 Page answer book	Rs.140 per book

Subject to a *Minimum remuneration of Rs.1000/- for External evaluators per Camp)*

PG Degree/PG Diploma Theory Paper Evaluation (4 evaluations)

52 Page answer book	Rs.170 per book
32 Page answer book	Rs.140 per book

Subject to a *Minimum remuneration of Rs.1100/- per evaluator per Camp)*

Medical Super specialty/PhD/MPhil- Theory Paper Evaluation

Evaluation of theory answer books of super specialty /Ph.D/ M.Phil examination	Rs.330 per book
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Subject to a *minimum remuneration of Rs.1100/- per evaluator per Camp)*

Remuneration to IT Staff deputed at RDEC	No. of evaluations x Rs.2.50 /-
Remuneration to other staff (Sweeper, Office Attendant etc)	No. of evaluations x Rs.2/-.

subject to a minimum remuneration of Rs.500/- and a maximum of Rs. 2500/-per Camp

Contingency expenditure at RDEC

Postage	Actual Amount
Stationery and other incidental expenses (Hospitality /Refreshment charges will not be admitted)	Limited to a maximum amount of Rs.500/- per camp (Payment limited to the amount of actual vouchers produced)
Contingency charges per camp	Limited to a maximum amount of Rs.500/- per camp (Payment limited to the amount





	of actual vouchers produced)
9.TRAVELLING ALLOWANCE	
For duty at Examination Centre	
8 KM-Conveyance allowance	Nil
within 50 KM- conveyance allowance (subject to a minimum of Rs.350/-per day)	Rs.5.00/- (limited at 800 Km each for to and fro journey)
50KM and above-conveyance allowance	Rs.5.00/-per km(limited at 800 Km each for to and fro journey) OR II AC Train Fare
(Incidental Charges as per Govt. Approved rate for Rail Journey)	
Air Fare	
The examiners deployed from outside the state for performing PG & Super specialty examination duty are eligible for Actual Air Charges subject to production of Air Ticket (to & fro) and onward boarding pass. The journey shall be performed by shortest route,in Economy class. For UG Courses,the present system of sanctioning Airfare with prior permission of Hon.Vice Chancellor will continue. Sanction will be accorded considering the enlisted requests of External examiners submitted to CE through the Convener of practical Examination, sufficient early.	
(Incidental Expenses as per Govt. approved rates)	
Taxi Fare	
The External Examiners appointed for various practical examinations/valuation duty from outside state who travel by Air/Train eligible for Taxi fare from their HQ to Airport/Railway station, Airport/Railway station to examination/Valuation centre and return as follows (Taxi fare for local conveyance shall be paid for both ways on the basis of onward taxi trip sheet or pre-paid taxi receipt.)	



On production of prepaid taxi trip sheet	Actual Amount
On production of Taxi Trip sheet	Rs.18/Km now (limited at 800 Km each for to and fro journey)
The external examiners from outside the state, travelling in own car. (In such cases prior permission from Registrar through CE shall be obtained.)	Rs.7/-per KM. (limited at 800 Km each for to and fro journey)
The external examiners appointed for the conduct of examinations are eligible for Taxi Fare at Kerala Govt. rate fixed from time to time (Rs.18/- per KM now) on production of original Taxi Trip sheet. Prior permission from Registrar through CE shall be obtained for such journey.	Rs.18/Km now (limited at 800 Km each for to and fro journey)
For duty at CV camp	
Conveyance Allowance to the examiners attending duty at Centralised Valuation camps and Evaluation centre (Distance from HQ)	
within 100 KM (subject to a minimum of Rs.350/-per day)	Rs.5.00/- per km
100 KM and above	Rs.5.00/- per km OR II AC Train Fare
(Incidental Charges as per Govt. Approved rate for Rail Journey)	
10. HALT ALLOWANCE	
Halt allowance at practical Examination centers / CV Camps	



UG & PG Courses External Examiner (from Inside the state)	800
UG & PG courses External Examiner (from outside the state)	1200

Controller of Examinations

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