



# KERALA UNIVERSITY OF HEALTH SCIENCES

## ABSTRACT

**KUHS – Exam General – Genuineness Verification of certificates/ Mark lists – Fee to be levied for the applications received from Government Agencies-Orders issued.**

### EXAMINATION BRANCH

**U.O.No : 17/2024/Exam General/KUHS**

Date : 29-01-2024

Read:

- 1) Decision No.37.24 of the Minutes of the 37<sup>th</sup> meeting of Board of Examinations (BoE) dated 14/12/2023.
- 2) Decision No.77.46 of the Minutes of the meeting of Governing Council dated 21/12/2023.

### ORDER

University has digitalized the process of Genuineness Verification of Certificates/ Mark lists in order to save time, man-power and by means of savings in printing the document (genuineness verification certificates) and dispatching it physically to the applicants. The applications for Genuineness verification of Certificates/ Mark lists are being submitted by students through online. The application and fee can be submitted to the University through an icon provided in the KUHS Web site.

2. Private agencies like WES, ICES are also involved in this genuineness verification process, especially in the case of students seeking employment or higher studies abroad. University is levying a fee of Rs.1105/- per Certificate for genuineness verification of applications received through private agencies.

3. Government agencies applying for genuineness verification are still submitting hard copies of the applications. Those applications for genuineness verification of certificates / mark lists, submitted by the Government agencies are physically verified with the Tabulation Register for confirming the genuineness of the same, even though all these data are available in the database of the University. University is not levying any fee for genuineness verification of applications received from Government agencies, so far.

4. The 37<sup>th</sup> meeting of BoE discussed the matter with respect to fee to be levied for the genuineness verification of applications received from Embassy and Government agencies like NORKA. As per the paper read (1) above, 37<sup>th</sup> meeting of the Board of Examinations decided not to levy fee from State/Central Govt. institutions/agencies like NORKA and to encourage the foreign Embassies to utilize the e-verification portal for the genuineness verification of Certificates.



5. The 77<sup>th</sup> meeting of the Governing Council held on 21/12/2023 has considered the recommendations of BoE and resolved to approve the same, vide paper read as (2) above.

6. The Hon'ble Vice Chancellor has accorded sanction to implement the above decision of the Governing Council with respect to not levy fee from State/Central Govt. institutions/agencies like NORKA for the applications of the Genuineness Verification of Certificates/ Mark lists .

7. Orders are issued accordingly.

By the order of the Vice Chancellor,

Prof.(Dr) S. Anilkumar

**Controller of Examinations**

To

All Examination Sections

Forwarded/By Order

Section Officer

Copy To:

PS to VC, PA to PVC, PA to Registrar,

PA to CE, JR/ DR Academic Branch, DCE, DR (Examination)

Stock file, FC, KSAD, SM-IT-Web updates

Document 2024/5946/1 - University Order (UO) - File No. 2022/3405/1  
Approved by CE on 2024-01-29 16:53:22

http://www.kuhs.ac.in  
IyOq-DnD-kLGTB-XJcI



KUHS, Thrissur