



ACADEMIC (MEDICAL) SECTION

No : 16367/2024/AC1/MED/B1/KUHS

Date : 30-12-2024

CIRCULAR

Sub : Medical Post Graduate and Super specialty courses - Guidelines regarding criteria for promotion and calculation of attendance for appearing for University examinations - Further clarification - Reg;

Ref : Circular No. 16367/2024/AC1/MED/A3/KUHS dated 22.05.2024.

Further clarification to the circular no. 16367/2024/AC1/MED/A3/KUHS dated 22.05.2024; the attendance of Final Year Medical Postgraduate students shall be calculated as follows for assessing the eligibility for appearing for the University examination:

- For the 2021 batch,
 - For the Final year the date of onset of “Regular Academic year” is 01-02-2024 and completion of “Regular Academic year” is on 31.01.2025.
 - The onset of final academic year for calculation purpose is the actual date of the onset of the “Regular Academic year”, and not the date on which each candidate is promoted to the final year, after extensions.
 - Please note that the “Regular academic year” is not a variable and it is the Academic year of a Regular student who started the course on 1-2-2022 itself and having no extensions in the first, second or the third year.
- Numerator for the attendance percentage calculation:
 - Attendance (no. of days physically present in the Final year of the student) after being promoted to final year + No. of causal leaves **availed** in the final year + No. of academic paid leaves **availed** in the final year.
- Denominator for attendance percentage calculation:
 - (365 – No of days remaining till end of the “Regular Academic year”) minus the No. of weekly offs **availed** in the final year.
 - For 2021 batch the “Regular Academic year” ends by 31-01-2025 for the calculation of the denominator.
 - Thus for all students,
 - If attendance is calculated as on 30.12.2024, the number of days remaining till end of the “Regular Academic year” is 32 days.
 - If attendance is calculated as on 10.01.2025, the number of days remaining till end of the “Regular Academic year” is 21 days.

* Maximum number of casual leave permitted each year is 20 days & maximum number of academic paid leaves permitted each year is 5 days.

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KUHS, Thrissur

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Registrar

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To

The Principals of all affiliated colleges conducting PG Medical courses under KUHS.

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Controller of Examinations.