



KERALA UNIVERSITY OF HEALTH SCIENCES

ABSTRACT

KUHS - Academic - Rules Regarding Re-joining After a Break of Study - 2025 - Academic Council decision Implemented - Orders issued.

ACADEMIC (GENERAL-B) SECTION

U.O.No : 838/2025/academic/KUHS

Date : 22-05-2025

Read :-

1. U.O.No : 378/2024/academic/KUHS Dated 28/03/2024.
2. Decision No.39.19 of 39th Academic Council held on 21/02/2025.
3. Decision No.83.39 of the 83rd meeting of the Governing Council held on 24/04/2025.
4. U.O.No : 749/2025/academic/KUHS dated 26/04/2025.

ORDER

1. As per paper read as (1) above, the University had issued revised Rules and General conditions for Condonation of break study.
2. As per paper read (2) above, the 39th Academic Council held on 21/02/2025 decided to revise the Rules and General conditions for Condonation of break study.
3. As per paper read (3) above, the 83rd meeting of the Governing Council held on 24/04/2025 approved the above decision of the Academic Council.
4. In these circumstances, in supercession to the U.O read (1) above, the Rules and General Conditions for Condonation of Break of Study is modified as per the Appendix attached herein.

The modified norms will take effect from 21/02/2025.

- KUHS Rules Regarding Re-joining after a Break of Study - 2025 will be applicable for all the requests for rejoining the course after a break of study, as specified.
- The Breaks of study due to disciplinary actions will be considered separately.
- For Breaks of study availed before 21/02/2025, the revised rules shall be applicable, subject to the condition that the maximum period for break shall be 5 years.



(Digitally approved document; signature not required)

To

1. The Principals of all the colleges affiliated to KUHS.
2. IT Section- For publishing the Rules and General Conditions of in the University website.

Copy To,

PS to VC/PA to PVC/PA to Registrar/CE/ JR-Examination/DR- Examination/All sections of Academic/SF/OC

Document 2025/49505/1 - University Order (UO) - File No. 2021/19920/1
Approved by Regr on 2025-05-22 09:52:22

http://www.kuhs.ac.in
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KUHS, Thrissur

APPENDIX

KERALA UNIVERSITY OF HEALTH SCIENCES RULES ON REJOINING AFTER A BREAK OF STUDY - 2025

Preamble:

A break of study is defined as a temporary interruption in the academic program of a student for a specified period due to compelling reasons, such as illness/injury of self, unforeseen financial difficulties and other unavoidable reasons. These rules aim to provide a clear framework for students who are desirous to continue studies after a break of study, outlining the eligibility criteria, application procedure, permissible durations, potential implications for academic standing and the process for rejoining the studies.

Short Title:

These rules shall be called the “Kerala University of Health Sciences Rules on Re- joining after a Break of Study - 2025”

1. Definitions

- 1.1. "Break of Study" refers to continuous absence from academic studies for a period exceeding thirty (30) calendar days for courses following semester system, sixty (60) calendar days for courses following year-based system, or ninety (90) days for courses not falling within these categories.
- 1.2. "University" refers to Kerala University of Health Sciences (KUHS).
- 1.3. "Regulatory Council" refers to the respective central or state regulatory body of the course of study concerned.
- 1.4. "Head of the Institution" refers to the Principal or head of the affiliated college.
- 1.5. "Re-joining " means joining the course after a break, within the maximum duration allowed for passing the course as per the Course Regulations/Regulatory Council Regulations as the case may be.

2. Procedure to be followed in Case of a Break of Study

- 2.1. The Head of the Institution shall inform the University about the break of study of the student within fourteen days of the “break” as defined above.
- 2.2. The Head of the Institution shall submit the date of absence, reason (if available) and the student's academic progress till the break of study (attendance, internal assessment).

- 2.3. To rejoin the course after a break of study, student must apply for permission from the University, through the Head of the Institution citing the reasons for break of study.
- 2.4. The Head of the Institution shall not readmit any student with “break of study” without, prior written approval from the University.
- 2.5. “Breaks of study” due to disciplinary Proceedings are not covered under these rules and shall be considered separately on a case to case basis by the University.

3. Re-joining after a “Break of Study”

3.1. Eligibility for Re-joining

- 3.1.1. Re-joining cannot be claimed as a matter of right.
- 3.1.2. Academic Council shall be the authority to approve rejoining of the student.
- 3.1.3. A student having a permanent registration number with the University who has a Break of Study, as defined above, is eligible to apply for re-joining.
- 3.1.4. Re-joining the course is subject to the maximum duration for passing the course, as specified by the Regulatory Council and the University.
- 3.1.5. The University reserves the right not to grant permission to a student to re-join the course, if it is observed that the student cannot complete the course within the maximum permitted period after rejoining as per respective course regulations.
In such cases, continuation of studies will be subject to the readmission clauses of the Regulatory Council and University as the case may be.
- 3.1.6. Under normal circumstances, a student will be permitted to re-join after a break, only once during the entire course of study.
- 3.1.7. Permission to re-join the course shall not be granted after two (2) years from the date of discontinuation from the course or as prescribed by the respective regulatory council, whichever is earlier.
- 3.1.8. Rejoining to the course after a break shall be permitted only after getting approval from the University within thirty (30) calendar days from the commencement of classes in the new academic year for Non-Semester courses. For Semester courses, such period is Fifteen (15) calendar days from the commencement of classes.

3.2. Conditions for permission for re-joining

- 3.2.1. A student will re-join the quota they were originally admitted to. The rejoining of the student shall not create a vacancy in the original batch, even if the student joins a junior batch on re-joining.

- 3.2.2. Students permitted to rejoin the course as per these rules shall not be considered for award of rank / merit scholarships by the University.
- 3.2.3. Students will be permitted to rejoin the original scheme only if, academic training under the scheme is available in the institution and the corresponding examination scheme is available in the University.
- 3.2.4. Students will be permitted to rejoin the course in the available scheme at the time of rejoining. The student must follow the curriculum, syllabus, and examination scheme of the batch they rejoin.
- 3.2.5. The year/semester of re-joining will be as decided by the Academic Council.
- 3.2.6. If a student re-joins the course in the original scheme within one year of the commencement of the break, the attendance and internal assessment acquired before the break of study will be carried forward.
- 3.2.7. If the student rejoins the same scheme after a period of one year, the student will start the studies in the re-joining year/semester afresh.
- 3.2.8. Ordinarily, all previous attendance/examinations under the previous scheme will be cancelled if the student permitted to rejoin in a new scheme.

3.3. Application Process

- 3.3.1. A student having a permanent registration number with the University who has a Break of Study as defined herein, is eligible to apply to re-join the course through the Head of the Institution after remitting the fee prescribed by the University.
- 3.3.2. The application for re-joining must be submitted online by the Head of the Institution, accompanied by the prescribed documents and fees, including a medical fitness certificate (if applicable), at least thirty (30) days prior to the commencement of classes of the batch the student seeks to join.
- 3.3.3. Late applications will require the student to join a subsequent junior batch.
- 3.3.4. The application must clearly state the year/semester to which rejoining is sought.
- 3.3.5. The Head of the Institution must certify that the college currently offers the course and scheme to which rejoining is sought.
- 3.3.6. The date of commencement of classes for the year/semester of the rejoining batch shall be mentioned as the case may be.

3.4. Responsibilities of the Institution

- 3.4.1. The college shall maintain a register with the details of students who were permitted to re-join the course by the University.

3.4.2. The Head of the Institution shall provide details of students granted permission to re-join the course, including academic records from their original admission (attendance, course period, exams attended, and results), when submitting applications for registration for corresponding examinations.

3.5. Break of Study Due to Maternity

3.5.1. Students eligible for maternity leave up to 180 calendar days are permitted to apply through the Head of the Institution to re-join the course without remitting any fee to the University.

3.5.2. Fee exemption does not apply to students availing maternity leave for more than 180 calendar days.

3.5.3. All other terms and conditions herein and in the course regulations shall apply mutatis mutandis to the students availing maternity leave also.

3.5.4. Maternity leave period availed shall not be counted as attendance. Students must achieve the required attendance percentage to be eligible to register for examinations.

3.6. Applicability Restriction

If any of the rules mentioned herein are in contravention to that prescribed in the regulations of the respective apex regulatory council, the regulations of the apex regulatory council shall prevail.

Sd/-
Registrar