



# കേരള ഗസറ്റ് KERALA GAZETTE

## അസാധാരണം EXTRAORDINARY

ആധികാരികമായി പ്രസിദ്ധപ്പെടുത്തുന്നത്  
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### KERALA UNIVERSITY OF HEALTH SCIENCES

#### NOTIFICATION

No.10155/2022/AC1/Gen.A2/KUHS (4)

*Dated, Thrissur, 16<sup>th</sup> July, 2022*

In exercise of the powers conferred by Chapter XXXVI of the First Statutes, 2013 of the Kerala University of Health Sciences, the Academic Council in its meeting held on 16-07-2022 vide item No. 30.02 made the Academic General Regulations for all courses conducted by Kerala University of Health Sciences. The Governing Council meeting held on 26-07-2022 has approved the same. The regulations were placed before the Senate at the meeting dated 04-03-2023

It is hereby notified that the Academic General Regulations for all courses conducted by Kerala University of Health Sciences, as appended.

(Sd)

*Registrar*



**KUHS Academic General Regulations 2022**

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## Short Title

These Regulations shall be called '**KUHS Academic General Regulations 2022**' and shall be binding on all courses affiliated under the Kerala University of Health Sciences unless otherwise mentioned herein.

## Definitions

In these Regulations, unless the context otherwise requires -

- i. 'Act', 'Statutes', 'Ordinances', and 'Regulations' mean respectively the Act, Statutes, Ordinances and Regulations of the Kerala University of Health Sciences.
- ii. 'CGPA' means Cumulative Grade Point Average
- iii. 'College' or 'Institution' means those which are conducting course(s) having affiliation with KUHS.
- iv. 'Competent Authority' means an authority approved by Government of India / Government of Kerala /Regulatory Authority / Kerala University of Health Sciences.
- v. 'Faculty' means Faculty mentioned in Act, Statutes, Ordinances, Regulations of Kerala University of Health Sciences.
- vi. 'KUHS' or 'University' means Kerala University of Health Sciences.
- vii. 'Laws of the University' means the Act, Statutes Ordinances, Regulations and Rules of the University as the case may be.
- viii. 'Pass Board' means pass board mentioned in Examination Ordinances and Regulations.
- ix. 'Registration' means registration in the Kerala University of Health Sciences as a student for undergoing courses mentioned under these Regulations.
- x. 'Regulatory Authority' means Apex Regulatory or Statutory Council or Commission, or bodies constituted by Government of India/ Government of Kerala.
- xi. 'SGPA' means Semester Grade Point Average
- xii. 'State' means the State of Kerala.
- xiii. 'Student' or 'Candidate' means those who are registered with the University for pursuing courses.



**1.1. Eligibility for Admission**

1. Admission of students shall be as per the individual Course Regulations published by the University from time to time.
2. The candidates who have undergone prescribed courses through regular full-time mode of study only are eligible for admission to higher courses conducted by KUHS, unless otherwise decided by the Regulatory Authority.
3. Usual relaxation of age and marks in the qualifying examination shall be applicable to SC/ST/SEBC/OEC candidates, as fixed by competent authority.
4. A candidate seeking admission under KUHS must be an Indian National.
5. Candidates having Overseas Citizen of India card or Nationality other than India shall be admitted under KUHS only if permitted by competent authority.

**1.2. Mode of Selection to the Course**

The selection of students shall be merit based, ensuring transparency and fairness. The process, including the reservation policy, shall be as decided by the competent authority.

**1.3. Number of Seats**

As approved by KUHS from time to time.

**1.4. Academic-Requirements for the Conduct of Course**

The requirements for offering a course in terms of land, infrastructure, equipment, clinical cases/materials, teaching facility and other requirements human resources etc., shall be in accordance with the Minimum Standard Requirements (MSR) stipulated by KUHS for the respective courses and with the Statute / Affiliation Statutes Regulations concerned, in addition to the requirements norms fixed by Government and Regulatory Authority concerned, from time to time.

**1.5. Registration of Students**

- a. KUHS shall register and / admit students, only to the courses and institutions affiliated with KUHS or to courses conducted directly by KUHS.
- b. Every affiliated College/ Institution shall complete the basic details entry of the admitted students in the University portal on or before the cutoff date and time as prescribed by KUHS / Competent Authority.



- c. Principal / Head of the Institution shall complete the student registration in the University portal by entering the remaining details required by the University therein, of each student.
- d. After completing the entries, the Principal / Head of the Institution shall download the consolidated report and along with the student registration proforma of each student and forward the same to the University.
- e. Principal / Head of the Institution shall be responsible for the genuineness of contents entered in the student registration proforma and related statements uploaded in the University portal. A declaration to this effect in the prescribed format shall be uploaded by the Principal / Head of the Institution in the University portal along with the documents specified by the University from time to time and hard copy of the same in original shall be forwarded to the University along with the consolidated report and other documents required by the University.

#### **1.6. Course Fees**

- a. Fees for courses shall be as fixed/ stipulated by the Competent Authority and / or KUHS from time to time.
- b. Student Registration Fees, Annual Administration Fees and Examination Registration Fees for each course shall be as fixed by KUHS from time to time.

#### **1.7. Syllabus and Medium of Instruction**

- a. Syllabus shall be as prescribed by KUHS from time to time, in the absence of which the syllabus prescribed the respective Regulatory Authority shall be applicable mutatis mutandis.
- b. Medium of instruction and examinations shall be in English, if not otherwise specified otherwise in the respective Course Regulations.

#### **1.8. Attendance and Course Period**

- a. The candidate shall have to successfully complete the course and internship, wherever internship is specified as part of curriculum applicable, in the stipulated period as specified in the respective course regulations, to be eligible for award of Degree/Diploma by KUHS.



- b. A minimum of 80% attendance in each subject, (Theory and practical/clinical separately) is required by a student to be eligible for appearing in the University Examinations, if not otherwise specified in the respective course regulations.
- c. For PG and Super-specialty courses, the eligibility for appearing in the University examination shall be as specified in the respective Course Regulations.
- d. Principal/Head of the institution shall have to submit Attendance Certificate of each student at the time of registration for examination.
- e. No student registered in KUHS, including service candidates, is permitted to run, or be employed in a Clinic / Pharmacy /Hospital / Laboratory / nursing home or any other organization providing health service. They shall not engage in private practice of any sort in their professional capacity during their course period of study.

#### **1.9. Condonation of Shortage of Attendance**

- a. Condonation of shortage of attendance is not permitted for PG/Super Specialty/ M.Phil. courses.
- b. For UG Courses, condonation of shortage of attendance for subject / subjects (in theory or in practical or both) up to five (5) % can be granted only once during the entire course period, on genuine grounds, if permitted by the respective Course Regulations and within the attendance requirement of the Regulatory Council concerned.
- c. Principal/ Head of Institution is empowered to grant condonation for shortage of attendance under intimation to KUHS along with remitting the prescribed fee to the University.
- d. Principal/Head of the Institution shall, along with the application for Registration in the Examination, give a declaration that the student has not availed condonation of shortage of attendance previously.
- e. A register showing the details of condonation of shortage of attendance granted shall be maintained in the office of the Principal / Head of the institution.



**1.10. Leave and Holidays**

- a. Leave and Holidays shall be as prescribed by the Government / Regulatory Authority / KUHS from time to time.
- b. Maternity leave / Paternity leave shall be granted as per the norms of KUHS and Government from time to time. However, the absence during the Maternity leave/Paternity leave period on this account will not be counted as attendance to satisfy academic requirements.
- c. Duty leave, medical leave or any form of leave may be permitted on genuine situations but shall not be considered as attendance to satisfy academic requirements.

**1.11. Monitoring Learning Progress**

- a. It shall be the responsibility of every college/institution to see that the learning process of students admitted are monitored and assessed periodically through continuous internal assessments.
- b. Each college/institution shall institute a mechanism for providing additional academic support for those students who fall short of the desired academic level in the continuous internal assessment.
- c. Principal/Head of institution shall submit periodic reports of attendance and academic progress of the students to the University.

**1.12. Transfer During the Course and Internship**

- a. Transfer of students to other institutions within or outside the state shall not be permitted normally during the course and internship.
- b. In exceptional cases, the University reserves the right to apply discretion and consider such transfers, subject to the guidelines/approval of the respective Regulatory Authority and KUHS Ordinance in force.

**1.13. Duration Permitted for Completion of the Course**

The maximum permitted time to successfully complete the course shall be twice the actual duration of the course except otherwise specified by the Regulatory Authority concerned or by KUHS from time to time and shall be as per the respective course regulations.



**1.14. Internal Assessment (conducted by college)**

To be eligible to appear in the University examination for the subject, a candidate must secure the minimum marks as specified in the respective course regulations for internal assessment in theory, practical and viva voce in a particular subject and any other additional requirement as per the course regulations.

- a. For courses governed by Regulatory Authority, the internal assessments shall be as per the Regulations/directions of the Authority.
- b. For UG courses not governed by Regulatory Authority, there shall be a minimum of 3 periodic internal assessments /examinations for each subject in each phase / year of the course. The assessments shall be of similar maximum marks, for each subject (theory, viva voce and practical as the case may be). The final internal assessment/examination shall be in the KUHS examination pattern. Average of the marks of the best two of the periodical assessments shall be taken as the internal assessment mark of the candidate, unless otherwise specified in the respective course regulations.

**1.15. Examinations**

As per KUHS Examination Regulations, Ordinances, and respective Course syllabus.

**1.16. Criteria for Pass**

- a. Candidates shall obtain minimum 50% marks for University theory examination in each subject unless otherwise specified in the respective course regulations.
- b. Candidates shall obtain minimum 50% marks for University Practical and viva voce examination (where ever viva voce is included along with the practical block) in each subject, unless otherwise specified in the respective Course Regulations.
- c. Candidates shall obtain minimum 50% marks in aggregate of University examinations and internal assessment, wherever applicable, for each subject, unless otherwise specified in the respective course regulations.
- d. Candidates shall satisfy all the above and other conditions for a pass or as specified in concerned course regulations.





- e. Candidates failing in one or more subject(s) shall appear for the same subject(s) as a whole in the next appearance (i.e., Theory, Practical, and Viva voce) unless otherwise specified in course regulations.

#### **1.17. Grace Marks**

- a. Award of grace marks shall not be a matter of right of the candidate.
- b. No grace marks shall be permitted for PG, Super Specialty, and M.Phil. courses.
- c. Granting of grace marks shall be the discretion of the pass board concerned, and subject to regulations stipulated by the respective Regulatory Authority from time to time and respective course regulations.

#### **1.18. Criteria for Promotion**

- a. The criteria for Promotion to the subsequent years shall be as per the respective Course Regulations.
- b. A candidate shall pass all subjects of the previous years of the course before registering for final year examinations.

#### **1.19. Carry Over Benefit**

Carry over benefit shall be as per the respective course regulations.

#### **1.20. Issuance of Mark lists and Certificates**

- a. The mark list issued by KUHS shall bear the date of publication of the results of the examination and eligible candidates shall be deemed to have passed the examination on that date.
- b. A provisional pass certificate shall be issued on successful completion of the course and passing all the subjects if a temporary registration is required for doing internship.
- c. Authenticated Mark lists for each examination can be downloaded by a student from the link provided in the official website of KUHS the website after the declaration of results.
- d. Consolidated mark list of the entire course period shall be issued, on request, after payment of the required fee, once the candidate is declared to have passed all the



examinations of the course.

- e. The consolidated mark list shall contain the name of examination in which the candidate has passed, the subjects and the details of the marks secured in each. The number of chances availed by a student for passing the subjects will not be a part of the consolidated mark list.
- f. A Provisional degree certificate shall be issued after successful completion of the course, passing all the subjects, and completing internship wherever applicable. The Provisional degree certificate shall have validity for a period of one year from the date of issue of the same or till the issue of Degree certificate, whichever is earlier. The Provisional degree certificate will thus bear the wordings 'valid for a period of one year from the date of issue or till the issue of Degree certificate, whichever is earlier.'

#### **1.21. Declaration of class (Regular/Supplementary)**

Declaration of class such as First Class/ Distinction shall be awarded as specified in respective course regulations irrespective of whether the candidate has appeared for regular/supplementary examinations unless otherwise specified by the Regulatory Authority concerned.

#### **1.22. Declaration of rank**

- a. Rank shall be awarded based on aggregate marks of all the University regular examinations of the course from first year/first semester examination to final year / final semester examinations, except where it is mentioned otherwise in respective course regulations.
- b. A candidate who fails or does not appear for regular examination in any one of the subjects for a particular batch during the course, and who does not pass the examinations within the minimum prescribed course duration shall not be eligible for the award of rank.
- c. If the annual intake for a batch of a particular Undergraduate course is 100 or less than 100, the number of students registered in the final year examination shall be noted on the rank certificate.



**1.23 Attempt / Chance**

If a student registers for an examination and does not attempt any of the papers, that shall not be considered as an attempt / chance.

**1.24 Partial Appearance in Examinations**

Partial appearance is permitted in all the University Examinations, provided the candidate satisfies the requirement of 80% attendance in all subjects (Theory and Practical/Clinical separately) of the respective examination, including other subjects during the phase/year in which the candidate is not appearing or ineligible to appear due to lack of minimum internal assessment marks, if not otherwise specified in the respective course regulations. Such candidates shall not be eligible for the award of rank.

**1.25 Condonation of Break of Study**

Condonation of Break of Study shall be permitted as per the general conditions and rules of the University issued from time to time, and as specified in the respective Course Regulations / regulations of the Regulatory Authority.

**1.26 Internship**

Internship, wherever applicable, shall be permitted only after successful completion of the course and having passed all the examinations.

**1.27 Transcript**

Transcript shall be issued by KUHS in the model format approved by the University from time to time.

**1.28 Stipend**

Stipend is permissible as per the regulations of the respective Regulatory Authority/State Government Orders / directions of competent authority from time to time.

**1.29 Eligibility for Award of Degree**

- a. A candidate who passes entire subjects of the course and completes the internship successfully, wherever applicable, shall be eligible for the award of Degree.
- b. Degree shall be conferred to the successful candidates with the approval of the Governing Council in the Convocation, to those who are present and who are permitted



to remain absent.

- c. Degree shall be awarded under the respective Faculty of the course.

### **1.30 Saving Clause**

- a. In all aspects of the courses, the respective Course Regulations will prevail over the Academic General Regulations.
- b. If the Academic General Regulations 2022 and/or respective Course Regulations are silent on any aspect of Courses, the Regulations of the respective Regulatory Authority shall be applicable mutatis mutandis. In the absence of Regulatory Authority, the decision of the University shall be applicable.
- c. Notwithstanding anything contained in this Regulations, the University shall have the right to modify the Regulations and to implement the same through a University Order, and such order shall have validity until those amendments are published in the State Gazette.

