



**KERALA UNIVERSITY OF HEALTH SCIENCES
THRISSUR- 680 596**

No. 4556/ AC1/Gen A2/KUHS /2017

Dated, 12.05.2017

CIRCULAR

Sub:- KUHS- Academic- Display of monthly attendance of the students – reg.

- Ref:- 1. Decision No. 15.14 of the Academic Council meeting held on 22.02.2017
2. Decision No. 37.03 of the Governing Council meeting held on 06.03.2017
3. U. O.No. 1316/AC1/GEN A1/2017 dated 10.03.2017

In order to overcome the issues relating to the calculation of attendance of students, the proposal submitted by Standing Committee of the Academic Council for display of monthly attendance in the notice board of the departments of the affiliated colleges was placed before the Academic Council for consideration. The 15th Academic Council meeting held on 22.02.2017 has approved the proposal to display the monthly attendance in the notice board of the department. The format (appended) for uploading in the college website has also been approved.

The decision of the Academic Council was approved by the 37th Governing Council meeting held on 06.03.2017 and implemented vide order read 3rd above.

In the above circumstances, all departments of the affiliated colleges under the Kerala University of Health Sciences are hereby directed to display monthly attendance of students with cumulative data in the notice board of the department in the format appended herewith and the copy of the same shall be forwarded to the University.

Sd/-
REGISTRAR

To

The Principals of all the colleges affiliated to the KUHS.

Copy to:

1. IT Section (for publishing in website)
2. PS to VC/PVC/Registrar/CE/Deans
3. Joint Registrar (Academic)
3. Deputy Registrar (Examination)
4. Stockfile/OC

Forwarded/By Order


Joint Registrar

STUDENTS MONTHLY ATTENDANCE STATEMENT

Department :

course:

Academic year:

Batch:

Attendance Percentage: From ----- to -----

S · N o	Name of the Students	Previous total working hours			Previous Cumulative %	Current Month Attending Hours			Current month %	Total working Hours (Previous + Current)			Cumula tive %
		T	P / C	Total		T	P / C	Total		T	P / C	Total	
1.													
2.													
3.													
4.													
5.													
6.													
7.													
8.													
9.													
10.													
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18.													
19.													
20.													

HOD / DEPT. IN-CHARGE