



KERALA UNIVERSITY OF HEALTH SCIENCES

THRISSUR - 680 596

PHONE: 0487 - 2207650, 2207664 FAX: 0487 - 2206770

No : 2024/1230/Ex Med/B1/KUHS

Date : 12-01-2024

NOTIFICATION

It is notified for the information of all concerned that the **First Professional MBBS Degree Supplementary (SAY) Examinations January 2024 (2019 Scheme)** will be conducted from **29.01.2024 onwards**.

The following candidates will be permitted to appear in the First Professional MBBS Degree Supplementary (SAY) Examinations January 2024 (2019 Scheme) in the failed subjects.

1. The candidates who have registered for the First Professional MBBS Degree Regular & Supplementary Examinations November 2023 and failed to clear the same examination (but have not availed five chances for clearing the same).
2. Those students who had attained the eligibility criteria to register for First Professional MBBS Degree Regular & Supplementary Examinations November 2023 but failed to appear in this examinations.
3. Those students who could not secure eligibility in IA marks to register for the First Professional MBBS Degree Regular & Supplementary Examinations November 2023 and were permitted to improve their IA marks and have now attained adequate IA marks.
4. The 2020 admission students who have not passed the First Professional MBBS Degree Examination despite availing 4 chances and want to avail the fifth and final chance to clear the First year examination.

All affiliated colleges conducting First Professional MBBS Degree Supplementary (SAY) Examinations January 2024 (2019 Scheme) shall submit their applications for examination by online (University website: www.kuhs.ac.in) and forward the summary printouts, duly countersigned by the Principal / Head of the Institution to the Controller of Examinations, along with the details of fee remitted by online, on or before the dates stipulated in the schedule given below.

The examination will be held as per the KUHS MBBS Course Regulations 2023 and the amendments published thereof.

The list of eligible Examiners (internal/external/evaluators) for each subject of this examination, shall be uploaded in the prescribed format available in the University website with FEP Number. This shall be done at the time of registration of the candidates. The registration report duly countersigned by the Principal/Head of the institution shall be submitted to the University within the date stipulated in the schedule. Time table of the examination will be published later.

Phone : 0487-2207664, 2207642 Fax : 0487 - 2207616, 2207620

e-mail: keralahealthuniversity@gmail.com





TABLE - I

Fees and other particulars

No	Particulars	Fee (Rs)
1	Application fee per candidate	110/-
2	Fee for Mark list per candidate	225/-
3	Fee for each paper/ QP Code (inclusive of Theory, Practical and Viva)	490/-
4	Fine to be paid per paper after the last date stipulated	110/-
5	Super fine to be paid per paper after the last date stipulated	335/-
6	Fine for late submission of Internal Assessment marks	5515/-
7	Fee for Mercy chance*	1050/

*** Note - The mercy chance fee will be applicable to the candidates who are availing fifth attempt/additional attempt.**

TABLE - II

Application and Registration Schedule

Sl. No	Particulars		
	Date	Exam Registration	Attendance & Internal Assessment
1	15.01.2024	Starting date for the updation of FEP details of Examiners/Evaluators*	Last date of updation of FEP details 17.01.2024
2	16.01.2024	Starting of online registration	Starting of online submission of Attendance & Internal Assessment
3	20.01.2024	Last date for online registration for examination	Last date for online submission of Attendance & Internal Assessment and entry of online fee remittance details
4	22.01.2024	Last date for online registration of examination with a fine of Rs. 110/-per paper	----
5	23.01.2024	Last date for online registration	Last date for online submission of



		for examination with a super fine of Rs. 335/- per paper	Attendance Report & Internal Assessment with a fine of Rs. 5,515/-. (From 21.01.2024 to 23.01.24)
6	24.01.2024	Last date for the receipt of printout of Attendance report, Internal Assessment and examination registration report without fine in the University. (Submission of Attendance and Internal Assessment marks is compulsory)	
7	25.01.2024	Last date for the receipt of printout of Attendance report, Internal Assessment and Examination Registration report in the University with fine .	
8	25.01.2024	Issue of Admit cards	
9	29.01.2024	Date of commencement of Examination	

***Note : Students Exam registration link will be available only after the updation of FEP details of Examiners/Evaluators. New link for faculty entry will be available in the Exam registration login from 12.01.2024.**

Instructions to the Candidates

1. Exam fee once paid will not be refunded or adjusted for other purposes under any circumstances.
2. Applications submitted after the stipulated last date will not be considered on any grounds.
3. Model question papers are available in the University website: www.kuhs.ac.in.
4. Indulging in malpractices/misconduct of any kind in the exam hall is a punishable offence.

Instructions to the Principal / Head of the Institution

A. Registration and Remittance of Exam Fee

1. The Principal / Head of the Institution shall collect Examination fee from all the candidates and remit the consolidated amount to the University Fund by online in a single transaction.
2. **The Principal / Head of the Institution shall send a separate statement showing the details of those SC/ST/OEC candidates, who are exempted from remitting the examination fee, with an undertaking that their examination fee will be claimed by the College from the Department concerned and remitted to the University before the distribution of the Mark list concerned.** Such fees shall be remitted separately and thereafter the Principal/HoI shall submit a revised statement of remittance of the entire Registration fees for that particular exam to CE for audit purpose.
3. Applications for registration shall be strictly accompanied by the prescribed fee as per the conditions laid down at Sl.No.2 above.
4. Those candidates who have shortage of Attendance and have not obtained minimum marks for Internal Assessment are not eligible for appearing for the examination. However, partial appearance is permitted provided the candidate has attained the



minimum prescribed percentage of attendance (**75% for theory and 80% for practical**) in all the subjects. Such candidates are eligible to register for examination in those subjects in which the candidate has secured the minimum percentage of internal assessment marks. **Care shall be taken while registering such candidates. Principal / the Head of Institution will be held responsible for any lapses in this regard.**

5. **The candidates who are ineligible to appear for the regular examination due to shortage of attendance will not be eligible to appear in the subsequent supplementary (SAY) examination also.**
6. Those Institutions which are not recognised as Theory Examination Centres of the University shall remit an additional amount of Rs. 110/- per candidate per paper for using another approved Exam Centre.
7. No fees other than the above shall be collected from the students for this examination purpose.
8. The summary printout of Application for Examination, Internal Assessment Mark Statement and Attendance Statement, duly countersigned by the Principal / Head of Institution shall be submitted to the University before 5 PM on the last date stipulated. *Statement of Internal Assessment marks shall be signed by the Head of the Department and countersigned by the Principal.*
9. **If any candidate has been debarred by the University from writing any Examination or Examinations of any particular chance, the name/s of such candidates shall not be registered for the examination. Principal/HoI shall take extra vigil in this regard. Violation of this direction will be viewed very seriously.**

B. Attendance

1. The Principals / Heads of Institutions shall furnish attendance details of all candidates. **There is no provision for condonation of shortage of attendance for candidates of 2019 Scheme.**
2. The attendance details of the candidates shall be displayed on the College Notice Board for their information.

C. Internal Assessment

The printouts of Internal Assessment Marks should be signed by each candidate against their marks. This statement signed by the Head of the Department and countersigned by the Principal / Head of the Institution shall be submitted to the University before 5PM on the last date stipulated. A photocopy of the same shall be strictly displayed on the College Notice Board for the information of the students.

D. Admit Card

Admit Cards will be issued by online to all colleges. The Principal / Head of Institution shall download the Admit Cards and distribute the same to the candidates after obtaining their signature for acknowledgement. Admit cards shall be distributed to the students well before the date of commencement of examination so that the defects, if any, can be promptly rectified. The distribution register of Admit Cards shall be counter signed by the Principal with college seal and kept under safe custody for further verification, if required.

E. Request for Exam Advance

Request for advance fund for meeting the expenditure of theory examination shall be submitted to the Finance Officer or e-mail to fo@kuhs.ac.in or to exam.finance@kuhs.ac.in along with the registration report.





Important points to be observed in online payment

1. Payment shall be made by internet banking/credit card/UPI.
2. Colleges shall avoid waiting till the last day/hour for the remittance of fees as there are chances for occurring connectivity issues leading to failure of remittance in time. Belated remittance of fees for any reason will attract the mandatory fine/super fine.
3. Avoid clubbing the fee for an Examination with the fee for any other purpose.

Sd/-
Controller of Examinations

Copy to:

1. The Principals / Heads of affiliated Institutions concerned.
2. System Manager/University website/P.R.O
3. SF/FC