



# KERALA UNIVERSITY OF HEALTH SCIENCES

## ABSTRACT

**KUHS – Exam General - Reissuance of Mark lists, Degree Certificates and Academic documents having Name Correction effected through Gazette Notification - Modified -Orders issued.**

### EXAMINATION BRANCH

U.O.No : 03/2024/Exam General /KUHS

Date : 12-01-2024

Read: 1) U.O.No.29/2023/Exam General/KUHS dated 16/03/2023.

2) Decision No. 36.29 of the Minutes of 36<sup>th</sup> meeting of the Board of Examinations (BoE) dated 13/07/2023

3) Decision No. 34.10 of the Minutes of the 34<sup>th</sup> meeting of the Academic Council dated 30/09/2023

4) Decision No. 76.42 of the Minutes of 76<sup>th</sup> meeting of the Governing Council dated 05/10/2023

5) Decision No.37.25 of the Minutes of 37<sup>th</sup> meeting of the Board of Examinations (BoE) dated 14/12/2023

6) Decision No.35.17 of the Minutes of 35<sup>th</sup> meeting of the Academic Council dated 18/12/2023

7) Decision No. 77.44 of the Minutes of the 77<sup>th</sup> meeting of the Governing Council dated 21/12/2023

### ORDER

As per the paper read (1) above, orders were issued regarding the issuance of new Marklists and Degree Certificates with name correction. It was also decided not to reissue Degree Certificates and Mark lists in cases where the name change has been effected through Gazette Notification.

2. The 36<sup>th</sup> meeting of Board of Examinations (BoE) held on 13/07/2023, taken into account the several requests from the students who have changed their name through Kerala Gazette notification and intending to pursue job opportunities abroad, considered the matter in detail and recommended to reissue Degree certificates and mark lists with their updated names.

3. The matter was placed in the 34<sup>th</sup> meeting of the Academic Council held on 30/09/2023 vide paper read as (3) above and recommended to reissue Degree Certificates, Mark lists and other Academic Documents, upon request, to those who have changed their name through Gazette Notification

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with the superscription on the documents as “Name changed on.....upon request, pursuant to Gazette Notification No.....”. The original documents shall be returned to the University. Details of change of the Name shall be updated in the University Records also by providing an additional column in the Basic Data of the Academic Branch.

4. The 76<sup>th</sup> meeting of the Governing Council held on 05/10/2023 considered the above matter and resolved to approve the same, vide paper read as (4) above.

5. The 37<sup>th</sup> meeting of the Board of Examinations held on 14.12.2023 discussed the practical difficulties concerned in the inclusion of correction details on certificates and **recommended the reissuance of Degree Certificates and Mark lists, upon request, to those who have changed their name through Gazette Notification by imprinting , “Name changed on ..... (Date of University approval) on legal grounds “** on the document.

6. The 35<sup>th</sup> meeting of Academic Council held on 18/12/2023 vide paper read as (6) above has approved the recommendations of the 37<sup>th</sup> meeting of Board of Examinations and the 77<sup>th</sup> meeting of the Governing Council held on 21/12/2023 resolved to approve the same, vide paper read as (7) above.

7. In the above circumstances, sanction has been accorded by the Hon'ble Vice Chancellor to implement the decision No.77.44 of the Governing Council with respect to the reissuance of Mark lists , Certificates and other Academic Documents, upon request, to those who have changed their name through Gazette Notification **imprinting , “Name changed on ..... (Date of University approval) on legal grounds “** on the documents **with a condition that the original documents shall be returned to the University. The details of change of the Name will be updated in the University Records by providing an additional column in the Basic Data.**

**8. Date of University approval intends date of approval of the change in Basic data.**

9. IT Section and Academic Branch are directed to proceed with the required actions in this regard.

10. The University order vide paper read as (1) above stands modified to this extent.

11. Orders are issued accordingly.

By the order of the Vice Chancellor

(Prof). Dr S. Anilkumar

**Controller of Examinations**

To

JR/DR (Academic Branch) - for necessary action

SM (IT) - for necessary action

All Examination Sections -for necessary action

Forwarded /By Order





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