



## KERALA UNIVERSITY OF HEALTH SCIENCES

THRISSUR-680596

No.2021/6701/A1/Exam Gen A/Kuhs

Date: 18.08.2026

### Notice

The University has introduced an online payment system for officials involved in Theory Examination duties at affiliated colleges for examinations notified after 01/04/2025. The system has been implemented successfully and is functioning smoothly.

As part of this system, the details of all Invigilators and other staff involved in examination duties, including OS/Clerk, IT personnel, OA, etc., are submitted by the colleges during the generation of candidate's admit cards. Any changes in the examination duties can be effected by the Colleges/Chief Superintendents through the web portal up to the finalisation of the attendance entry on the day of the examination.

The appointment of Chief Superintendents (CS), Internal Vigilance Officers (IVO) and External Vigilance Officers (EVO) for Theory Examinations, as well as any changes in these appointments, is made by the University.

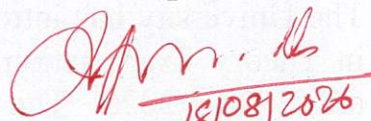
**Due to technical issues, the University and colleges conducting examinations during the period from 07/08/2026 to 14/08/2026 experienced certain difficulties in uploading attendance, entering the details of officials/staff, and generating examination-related reports. During this period, the concerned Chief Superintendents (CS) were instructed to upload the changes in Invigilators/ Other staff duties through the web portal and to prepare and submit the reports physically. Consequently, the colleges may not have verified the changes made in examination duties through the web portal.**

For the smooth processing of remuneration bills for the above-mentioned examinations through the web portal, it is essential that the details of the CS, IVO, EVO, Invigilators, and other staff (OS/Clerk, IT personnel, OA, etc.) who actually performed the examination duties are to be accurate and up to date.

**Any discrepancy in these details may result in the incorrect disbursement of remuneration to persons who were not actually involved in the examination duty.**

In view of the above, all Principals and Chief Superintendents concerned with the Theory Examinations conducted during the period from 07/08/2026 to 14/08/2026 are hereby requested to verify and confirm the correctness of the details of the CS, IVO, EVO, Invigilators and other staff (OS/Clerk, IT personnel, OA, etc.) who were involved in the examination duties. If any changes to the CS, IVO, EVO, Invigilators, or other staff are not reflected in the remuneration bill, the matter shall be intimated to the concerned section via email.

The matter may be treated as **MOST URGENT** and of utmost importance.

  
18/08/2026  
Controller of Examinations

To

The Principals of all affiliated colleges

Copy to

1. Joint Registrar / Deputy Registrar/ Assistant Registrars of Examination branch
2. All Sections of the Examination Branch