

## **Checklist - Reopening of Institutions-following COVID 19 pandemic**

(based on NMC/GOI/GOK guidelines)

1. Covid advisory committee formed
2. Meeting of the said committee-frequency-who makes the weekly report
3. Does committee include PTA members/student reps/Psychologist/SSGP nodal officers?

### **At admission**

1. RT-PCR negative certificate
2. Hosteler/day scholar
3. Details to be submitted-If day scholar mode of daily transport/staying in lodges/paying guest facility/as a group
4. Download Arogyasethu app
5. Affidavit submission
6. Recent history of any primary contact
7. Students to quarantine (from outside state/country)
8. Method of transport used for coming to hostel

### **At Hostel**

1. Disinfection and Mess workers /housekeeper/phone boy/phone person briefing about rules
2. Room/cot/ Toilet /bathroom allotment
3. Ensuring 6 feet between cots

4. Provision of sodium hypochlorite solution for cleaning toilet/washbasin after each use
5. Safe drinking water facility
6. Thermal scanner provision
7. Empty rooms available for isolation/quarantine
8. Steps to be taken in case of symptomatic student-take advice of nearest DMO/PEID cell / take to nearest medical facility-isolate-disinfect-quarantine the primary contact
9. Students under treatment for any other disease-report to whom?
10. Visitors room-anyone arranged to collect students parcels/courier/packets dropped by parents/relatives-Display line beyond which visitors not permitted
11. Toilets/bathrooms disinfected after individual use?
12. Phone numbers to be **displayed** - Floor managers (student rep)-medical facility(nodal)-warden-SSGP/psychologist/mentor for counseling/support(manodarpan)-PTA secretary-**Format** for reporting illness
13. Waste disposal –masks/other waste (yellow bag)-solid waste management as per 2016 guidelines
14. Movement registers (if moving off campus)
15. Bus facility
16. Closure of common rooms/gym/TV room/newspaper room
17. Batch division for postings with timings (should they see clinical case day before)
18. Timings of online classes

### **Posters /signage to be displayed**

- 1.Regarding SMS-cleanliness-wearing mask all time?-frequency of changing mask-mode of disposal
- 2.spitting
- 3.visitor entry restriction
- 4.crowding
- 5.mess hall rules
- 6.use of toilet

### **What personal belongings a student should have?**

1. Sanitiser
2. N 95 masks
3. Apron (plastic)
4. shield/face cover
5. Soap
6. bucket/cup for bathing/washing clothes
7. Waste bin
8. plate/cup for food/ drinking
9. Dedicated area to put washed clothes/cloth line
10. Bedding

