



KERALA UNIVERSITY OF HEALTH SCIENCES

THRISSUR – 680 596

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No : 6138/2025/C3/Fin-Gen/KUHS

Date : 07-05-2025

ENGAGEMENT OF CHARTERED ACCOUNTANT FIRM FOR CONDUCTING TAX AUDIT AND GST ANNUAL AUDIT (GSTR 9 & GSTR 9C) OF THE UNIVERSITY

The University had been exempted from paying income tax on its income under 10(23) C of the Income Tax Act, 1961. As a pre condition to the exemption, the accounts of the University have to be subjected to Audit as required under the said Section of the Act. As such, Expressions of Interest are invited from firms of Chartered Accountants for conducting Tax Audit of the University. The Chartered Accountant firms with at least one year of experience in Tax Audit and no interest in any of the University's authorities or affairs may submit an Expression of Interest in the following format to the undersigned by June 2, 2025.

1. Name of the firm with Address, Phone No.
2. Name of partners with their experience.
3. Number of CA qualified employees.
4. Number of other employees.
5. Details of major audits conducted during last five years including Tax Audits.
6. Details of experience in audit of Central/State PSUs and Autonomous bodies.
7. Expected audit fee (GST & Other out of Pocket expenses should be mentioned separately)for Tax Audit :
(Minimum fee as per the Guideline No. 1-CA(7)/03/2016 of ICAI is ₹ 25,000/-)
Expected audit fee (GST & Other out of Pocket expenses should be mentioned separately)for GST Audit :
Total Audit fee expected :
8. Other terms and conditions, if any.

The scope of audit will include audit as determined by the said Section, and the exemption order issued by the Income Tax Department and will also include submitting all forms, filing of IT Return and GST Return (GSTR9 and GSTR9C) in time on behalf of the University, for the Assessment Year 2025-26 (Previous Year 2024-25). On engagement as the Tax Auditor, the firm has to take up audit immediately and complete the Audit as per Terms of reference within the stipulated time.

The envelope containing the Expression of Interest shall be superscribed as "Expression of Interest for conducting Tax Audit and GST Audit of the University"

REGISTRAR

Expression of Interest may be sent to : The Registrar, Kerala University of Health Sciences, Medical College. P O, Thrissur-680596

