



ACADEMIC SECTION

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CIRCULAR

Sub : KUHS -Academic- Doctor of Philosophy programme -List of registers and documents to be maintained by the Supervising Guides and Centres of Research -reg.

Ref 1. University Regulations for the degree of Doctor of Philosophy (PhD) 2018

Para 19 Appendix (1) & (2) of the University Regulations for the degree of Doctor of Philosophy (PhD) 2018, stipulates the list of registers and documents that have to be kept and maintained by the Supervising Guides and the Centres of Research respectively related to Ph.D programme.

1. List of registers and documents to be kept by the Supervising Guide.

1. Logbook: The PhD student shall maintain a record, as approved by Supervising Guide, in a prescribed format of important matters connected with the course and research work and its progress.
2. The Supervising Guide shall maintain a record, in a prescribed format of important matters connected with the course and research work and progress of the PhD students.
3. A copy of the Registers with Documents pertaining to the registration of the PhD students.
4. List of Synopsis/Abstract of the registered candidates for PhD under the Supervising Guide.
5. Copy of Thesis of candidates who have completed the PhD under the Supervising Guide.

2. List of registers and documents to be kept by the Centre of Research

1. The record, in a prescribed format of important matters connected with the course and research work and progress of the PhD students.
2. Registers with Documents pertaining to the registration of PhD students.
3. List of Departments recognised by the University for PhD.
4. Attendance register of candidates registered for PhD through the Centre of Research.
5. Research Protocol of the registered PhD students.
6. Synopsis/Abstract of the Thesis of PhD students who have completed PhD.
7. Copy of Thesis of candidates who have completed the PhD Thesis.
8. Copy of Publications of candidates who have successfully completed PhD






2. Therefore, all the Supervising Guides and the Heads of Centres of Research are hereby directed to scrupulously follow the provisions in the University Regulations for the degree of Doctor of Philosophy (PhD) 2018 and to keep and maintain the documents and registers earmarked for them as mentioned in para 1(1) & 1(2) above, properly and compulsorily.

Registrar

To

1. All Head of the Institutions, Centre of Research
2. Supervising Guides under KUHS
3. Deans of Faculty /CE/Dean Academic/Dean Research
4. IT section/ Office of Dean Research/Examination General Section

Forwarded By Order
Section Officer



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